



QUICKSTART



MyNavy Portal

November 2025

MyNavy Portal (MNP) CAC-Free for Mobile

BLUF: MyNavy Portal (MNP) can now be password- and CAC-free on your mobile device. Follow the directions below to setup MNP CAC-Free for Mobile.



What You Need Before Starting

1. A mobile device capable of using biometric identification.
2. Computer with CAC to access MyNavy Portal (MNP).



1 Download Okta Verify to mobile device and enable biometric capabilities

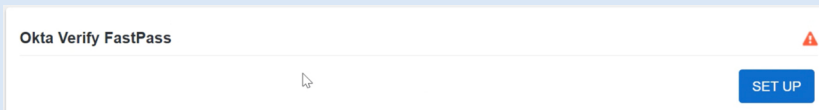
App available from the [App Store](#) or [Google Play](#). Follow manufacturer recommendations to enable biometric capabilities.

2 Setup MyNavy HR Account username

- On a computer, login to MNP using your CAC card.
- Click on your username on the top right corner of the screen and select *MyNavy HR Account*.
- Using your Navy email, create and confirm a MyNavy HR Account username and click *Submit*.
- Complete email verification. Return to the *MyNavy HR Account* page.

3 Link Okta Verify to MyNavy HR account

- Scroll to the bottom of the page, and select *Set Up* on the Okta Verify FastPass card.



- A set of instructions will display. Use your mobile device to follow these instructions.

4 Logging into MNP using MNP CAC-Free for mobile

- On your mobile device's browser, navigate to the MNP homepage and click *Login*.
- Enter your email and click *Next*.
- Select *Login with Okta FastPass* or click the *Open Okta Verify* button.
- After verifying biometrics, navigate back to the MNP homepage.



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