

# MyNavy Portal Quick Tour

Summer 2025



Welcome to the MyNavy Portal (MNP) Quick Tour! This Quick Tour provides an overview of the newest Sailor-facing capabilities released to MNP, including the Sailor Landing Page (SLP)/MyCareer. New self-service features and functionality are frequently added to make MNP the single point of entry for Navy personnel, career, and pay matters.

MNP was designed by Sailors, for Sailors, and your feedback is important! Please email the MNP team with your suggestions to improve the MNP experience, request new features, report broken links, or identify missing information. Feedback is reviewed and considered during planning for future enhancements.

Contact the MNP Team via email at: [mnplibmaster.fct@navy.mil](mailto:mnplibmaster.fct@navy.mil).

## New and notable MNP self-service features

- The SLP gives Sailors direct access to personalized HR information and self-service capabilities.
- New interface and navigation tools give users better access to more features and resources.
- Single Sign-On lets users access connected Navy HR systems without having to reauthenticate their ID.
- MNCC Service Request Status allows users to view the status of their MyNavy Career Center (MNCC) service requests and transactions, past and present.
- MyRecord allows Sailors to view and submit requests for revisions to their personal and professional data.
- MyNavy Family provides Navy families access to an extensive source of information, tools, and resources.
- MyNavy HR Info gives users access to useful resources on several topics, including:
  - Acronyms, Glossary, FAQs
  - MyNavy Assignment (MNA), MNP, and more
  - MNCC
  - Navy App Locker
- CAC-Free Access allows users to access much of what the MNP secure site has to offer without using a Common Access Card (CAC) and card reader.

[my.navy.mil](https://my.navy.mil)

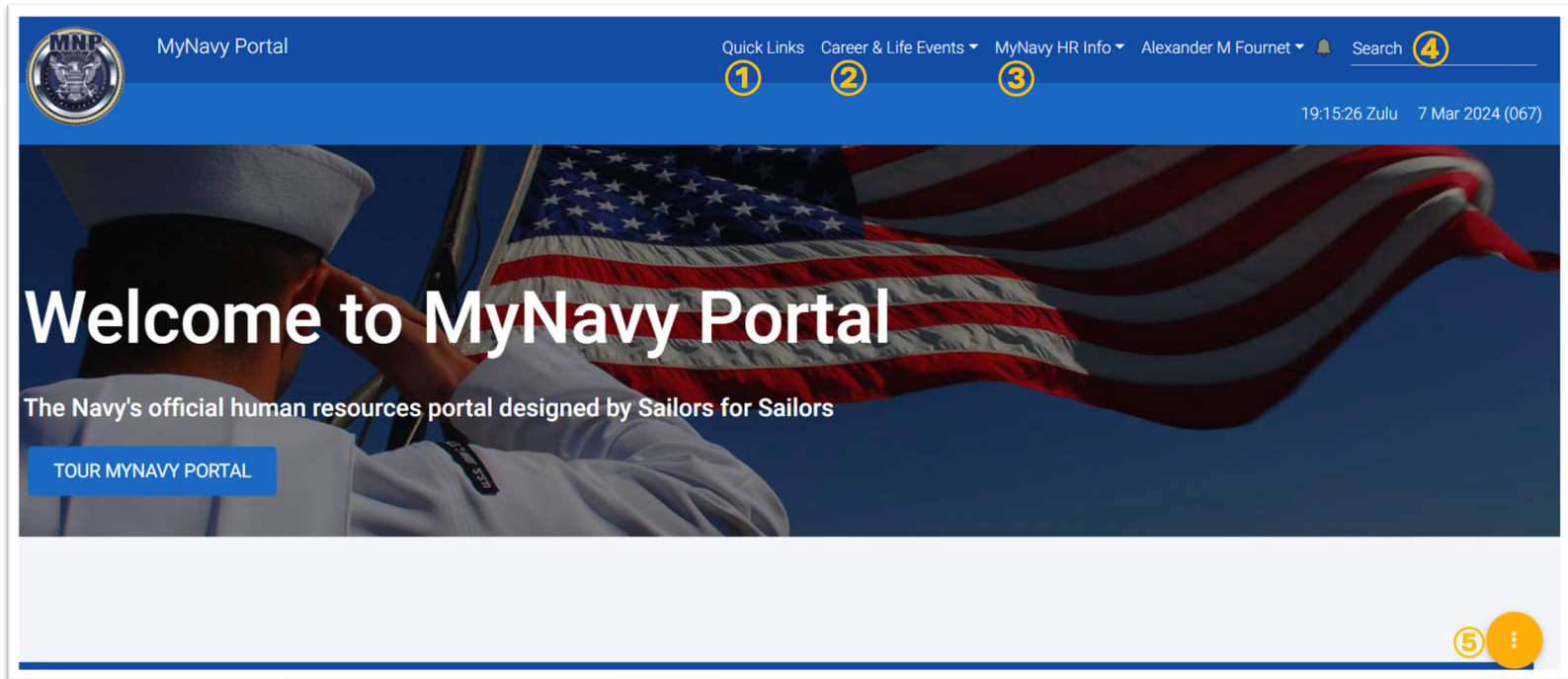
# MyNavy Portal Home Page



MyNavy HR IT Solutions | MNP Quick Tour



Summer 2025



The MNP Home Page is the first stop for any user on the redesigned website. On this page you can find access to the newly enhanced and expanded **① Quick Links**. The new Quick Links database includes over 400 resources and is completely searchable.

The new MNP is organized around the **② Career & Life Events (CLE) drop-down menu**. The CLE tab not only gives access to resources relevant to each CLE, but also brings Sailors to MyRecord.

The **③ MyNavy HR Info** page gives Sailors practical information and help on a variety of topics, including Announcements, MNP, MNA, acronym definitions and glossaries, the Navy Leadership Calendar, MNCC, and HR-related commands and websites.

The **④ Search** function allows users to search within MNP by keyword and filter.

Finally, the yellow **⑤ Floating Action Button** button is available on all MNP pages and gives users 24/7 access to MNCC Chat, the ability to provide page feedback, and the ability to switch from high- to low-bandwidth modes.


[my.navy.mil](https://my.navy.mil)

# Expanded Quick Links

## Quick Links

### Sailor Landing Page

The new Quick Links database serves as a centralized hub for access to hundreds of direct links to tools and resources.

- Each link in the Quick Links database is categorized based on Career & Life Events, popular links
- The Quick Links database is updated continuously, based on user needs and feedback.
- Links with a  CAC Login Required icon require a login (via CAC or Username/Password).
- Looking for the Quick Links Classic view? Visit the [Quick Links Classic](#) page. **③**

### Search

**①**

### Filters

#### Category


**②**


APPLY

### All

<https://www.mnp.navy.mil/group/training-education-qualifications/general-skills-training>  
[General Skills Training \(GST\)](#) 

View program-specific information related to advanced competencies to achieve Fleet readiness.

[https://neas.ncdc.navy.mil/?utm\\_source=mnp%20private](https://neas.ncdc.navy.mil/?utm_source=mnp%20private)   
[Advancement Profile Sheet-ESO](#)

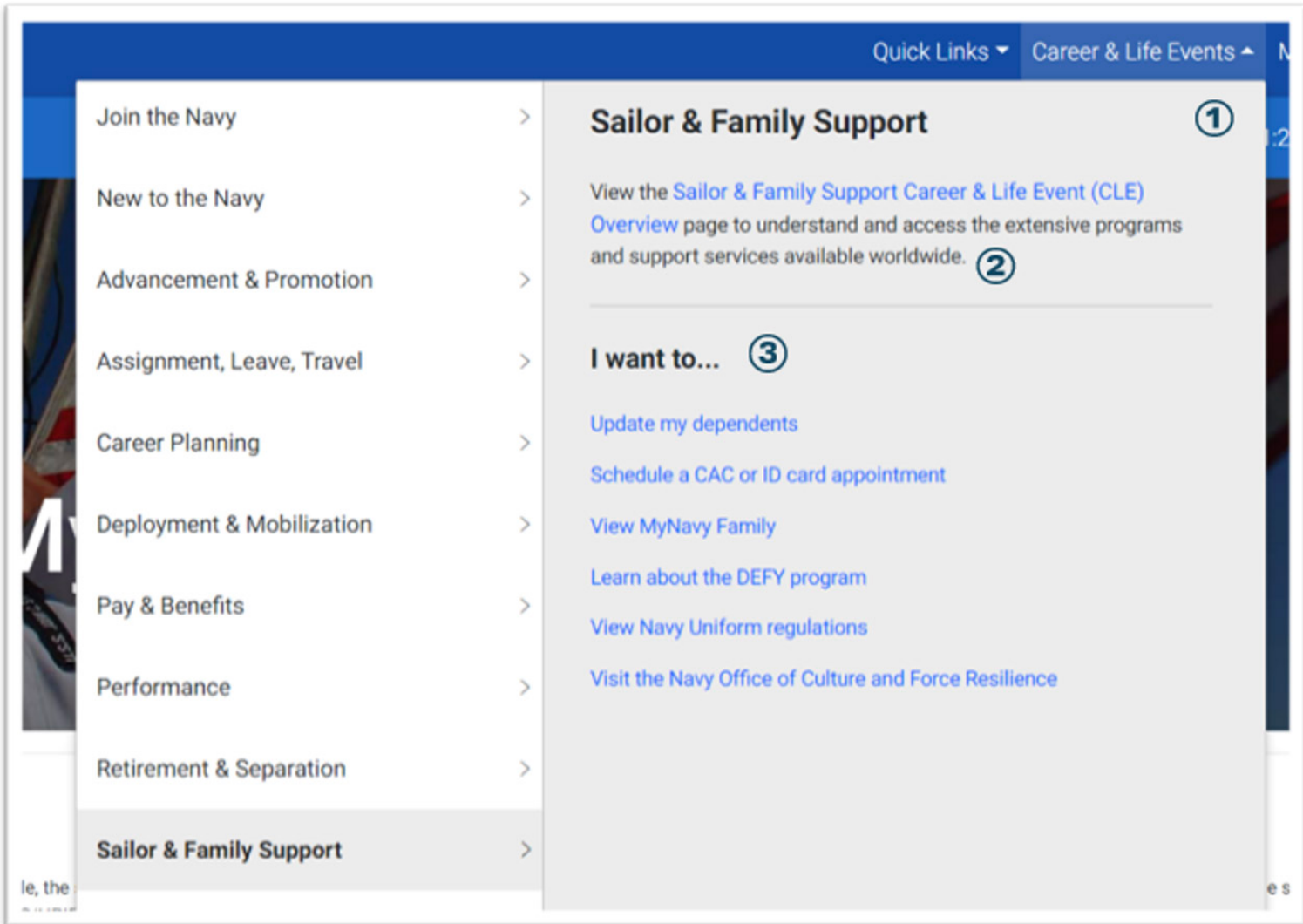
<https://www.dfas.mil/RetiredMilitary/forms/>   
[Reserve Component RCSBP \(DD Form 2656-5\)](#)  
Visit the DFAS Forms Library for the current Reser

The new **Quick Links** builds on what made the former Quick Links one of the most popular web pages in the U.S. Armed Forces. This repository of over 400 links is completely **① searchable**. Users can also filter links by **② category**. Users who prefer the old Quick Links can switch to **③ Quick Links Classic**.

Users can access Quick Links via the MNP Homepage.

[my.navy.mil](https://my.navy.mil)

# CLE Pages

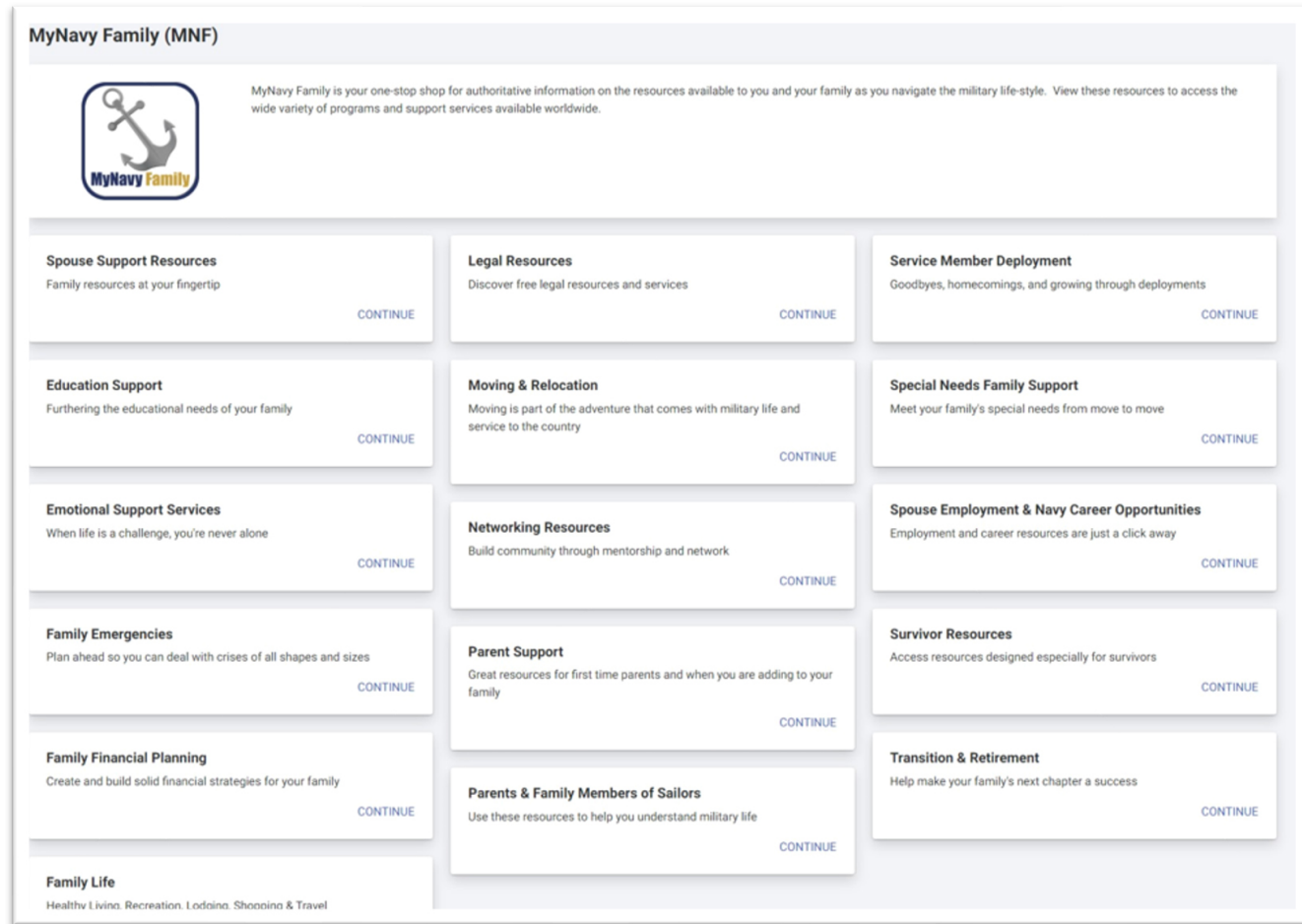


MNP is organized around **① Career & Life Events (CLE)**, which can be accessed at any point from the navigation menu at the top of the page. From the main CLE dropdown menu, users can choose one of the 11 CLEs or the MyRecord page. The **② CLE Overview** page provides access to resources relevant to that CLE. Users can also quickly choose the most used resources directly from the expanded **③ CLE tab**.

On the CLE Overview Page (not pictured), users will find the most commonly used resources for the CLE. The CLE Quick Links button will send users directly to a Quick Links page filtered to show only links associated with the CLE.

[my.navy.mil](https://my.navy.mil)

# MyNavy Family



Divided into easy-to-navigate pages, MyNavy Family is a rich source of information, tools, and resources for Navy spouses, dependents, and families. Sailors and their loved ones can click any tile to quickly get the help and support that they need. The website is available via the Sailor & Family Support drop-down menu. Resources pages include:

- Spouse Support Services
- Emotional Support Services
- Family Emergencies
- Networking Resources
- Moving & Relocation
- Installation Search
- Family Life
- Parent Support
- Family Financial Planning
- Education Support
- Special Needs Family Support
- Legal Resources
- Service Member Deployment
- Transition & Retirement
- Survivor Resources
- Spouse Employment & Navy Career Opportunities

# MyRecord

**MyRecord**

MyRecord contains the HR data previously displayed in your Electronic Training Jacket (ETJ), with additional data added as it becomes available.

- Use the "SUBMIT INQUIRY" button on each MyRecord page to request data correction assistance from MNCC.
- Use the "Personnel Records Review" tool to inventory your OMPF-My Record and NSIPS ESR.

**OMPf-MyRecord**  
View and verify your Official Military Personnel File (OMPf).

**MySailor Data**  
View and verify MySailor Data.

**ESR**  
View and verify Electronic Service Record (ESR).

**ETJ**  
View and verify Electronic Training Jacket (ETJ).

**JST**  
View and verify Joint Service Transcript (JST).

**BUPERS Online (BOL)**  
View and verify Individual Medical Readiness (IMR), Personnel Summary Record (PSR), and Official Data Card (ODC). Reservists should verify their Annual Retirement Point Record (ARPR).

**C-WAY Self-Service**  
View and verify Career Waypoints (C-WAY) data supporting your reenlistment, rating conversion, and transition between Active and Reserve.

**Sailor Info / My Resume**  
View and verify MyNavy Assignment (MNA) Sailor Info. Verify accuracy of data reviewed by command personnel and detailers. Also review My Resume, which provides a snapshot of your service record and highlights your professional skills, personal details, and experience.

**Useful Resources**

**BCNR**  
Learn policy guidance for the Correction of Naval Records (BCNR). References include the BCNR website link and more.  
CONTINUE

**Personnel Records Review**  
Conduct an inventory and verification of Navy personnel record (OMPf and ESR) using an interactive job aid on MyNavy Portal (MNP).  
CONTINUE

**Personnel Records Quick Links**  
Additional links to systems and sites.  
CONTINUE

**Military Personnel Records**  
View information on Military Personnel Records and links to access specific record types.  
CONTINUE

**PERSTEMPO**  
Learn about the PERSTEMPO system (Personnel Tempo), current policies, events, and the Data Team Customer Service point of contact.  
CONTINUE

**Personnel Records FAQs and Terms**  
Frequently Asked Questions, Acronyms, and Glossary  
CONTINUE

**MNCC Case Status**  
View status for cases submitted to MNCC including ePARs, MyRecord requests, and General Inquiry requests. Cases can be filtered or searched to narrow the results provided.  
CONTINUE

**Records Management**  
Learn how to manage your military personnel records. Find extensive resources, references and support information.  
CONTINUE

**MyRecord Pages on MNP**

- Advancement & Promotion data
- Assignment, Leave, Travel data
- Pay & Benefits data
- Performance data
- Training, Education, Qualification data
- Records Review Tool
- Personal Overview
- Professional Overview

**Navy Awards**  
Visit the MyNavy HR website for information and access to the Navy Department of Awards Web Service (NDAWS).  
CONTINUE

**Selection Board Review**  
Learn which documents to submit for Selection Board Review.  
CONTINUE

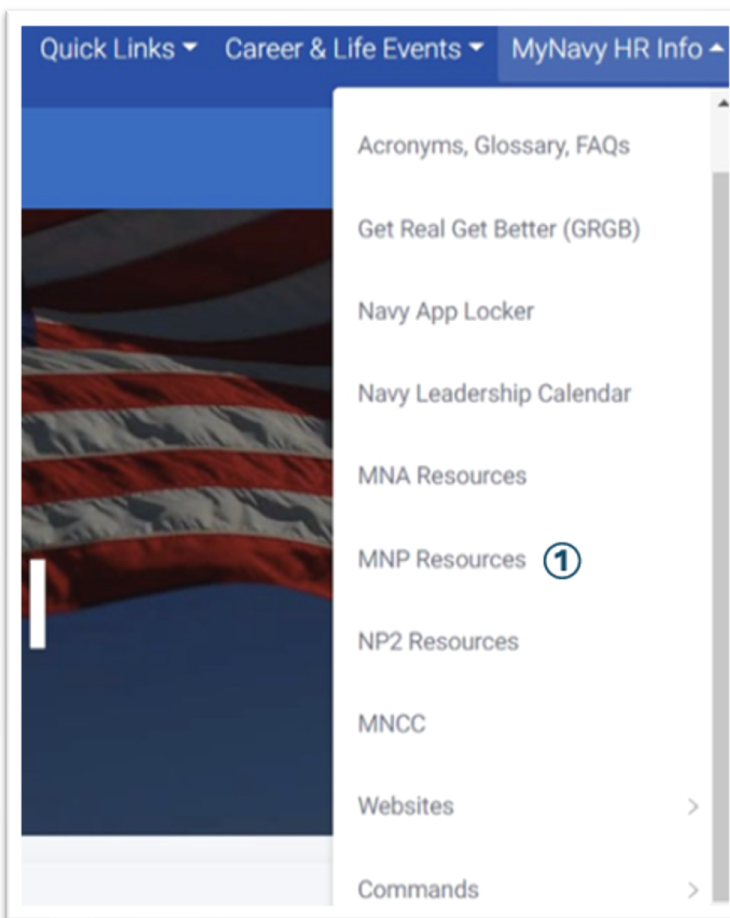
With **MyRecord**, Sailors may view and verify a subset of their personal and professional data and, if necessary, may submit a data correction request to **1 MNCC**. MyRecord continues to add more data for Sailors to view, such as security clearance information, Career Waypoints (CWAY) application status, the Electronic Training Jacket (ETJ), and historical Eval/FitRep data.

MyRecord also includes **2 Personnel Records Review**, which helps Sailors perform a thorough review of the human resource (HR) information contained within their Official Military Personnel File (OMPf) and Electronic Service Record (ESR). The user aid also provides information and tips for correcting discrepancies found during the review.

my.navy.mil

# Mobile and CAC-free Access

MNP can be accessed on a mobile device via two options: users can either use a mobile CAC reader to log in or register for CAC-free access, which uses multi-factor authentication processes to verify identification.



To learn how to set up CAC-free access to MNP, visit the CAC-free Access FAQs. First, on the **MyNavy HR Info** dropdown menu, choose **① MNP Resources**. On the **MNP Resources** page, choose CAC-free FAQs and follow the instructions found there.

# Navy Leadership Calendar

## Navy Leadership Calendar

The Navy Leadership Calendar presents annual events and reminders within a monthly calendar view. This page also contains links to useful resources for developing leadership skills.

### Calendar

September 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

▼ Career Planning's Calendars

- Federal Holidays
- Selection Boards
- FITREPs/EVALs

< TODAY >

September 2024

DAY	WEEK	MONTH	AGENDA				
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1 Labor Day, Caref	2	3	4	5	6	7
8	9 O-5/O-6 Inform	10	11 NSW Special O	12	13	14	
15 E7, E8 CHIEFEV	16 Active O-8 Lin Active O-8 Sta Show 2 More	17 Active O-6 (AC Active O-7 Lin Show 1 More	18 Medical Servic	19	20	21	
22	23	24 Chaplain Corps Chaplain Corps	25	26	27	28	
29	30 CWO3, CWO4, C E5 Midterm Pe Show 1 More	1	2	3	4	5	

### Leadership Resources

- CNO's Reading List
- Enlisted Leader Development (ELD)
- Get Real, Get Better
- Naval Leadership and Ethics Center
- Naval History and Heritage Command (NHHC)
- Naval Postgraduate School
- Naval Safety Command
- U. S. Naval War College
- Warrior Toughness

---

### This Month In History

**September 3, 1783** - Signing of Treaty of Paris ends American Revolution

**September 16, 1940** - President Roosevelt signs Selective Training and Service Act, the first peacetime draft

**September 26, 1781** - French fleet defeats British at Yorktown, VA

Available via the [MyNavy HR Info](#) dropdown menu, the Navy Leadership Calendar is back, online, and better than ever. Users can filter to display federal holidays, Selection Board convening dates, and key dates supporting the annual performance evaluation cycle. The calendar includes Navy Leadership principles, historical events, and special observances (not pictured).

# Sailor Landing Page

Welcome to MyNavy Portal  
Your Front Door to MyNavy HR Services

Sailor Profile	
UIC/CMD	[Redacted]
PRD	Apr 2027
Paygrade	[Redacted]
Rank	[Redacted]
Date Of Rank (DOR)	01 Jun 2023
ADSD/Anniversary Date	24 May 2019
Designator	[Redacted]
Precedence Number	[Redacted]

**Important Dates**

Next Pay Date: 15 Jul 2025

30 Apr 2025  
Midterm Performance Counseling IAW BUPERSINST 1630.10F CH-1

30 Apr 2025  
05 FITREP Due. Visit MyNavy HR Performance Evaluation for more information.

31 May 2025  
01 FITREP Due. Visit MyNavy HR Performance Evaluation for more information.

01 Jan 2025  
Visit the Navy Leadership Calendar for Selection Board convening dates and holidays.

**Promotion**

Zone Eligibility

[Redacted]

**Assignment**

Projected Rotation Date

Apr 2027

**Performance Eval**

03 Midterm Counseling: JUL

03 Annual EVAL/FITREP: JAN

**Physical Readiness**

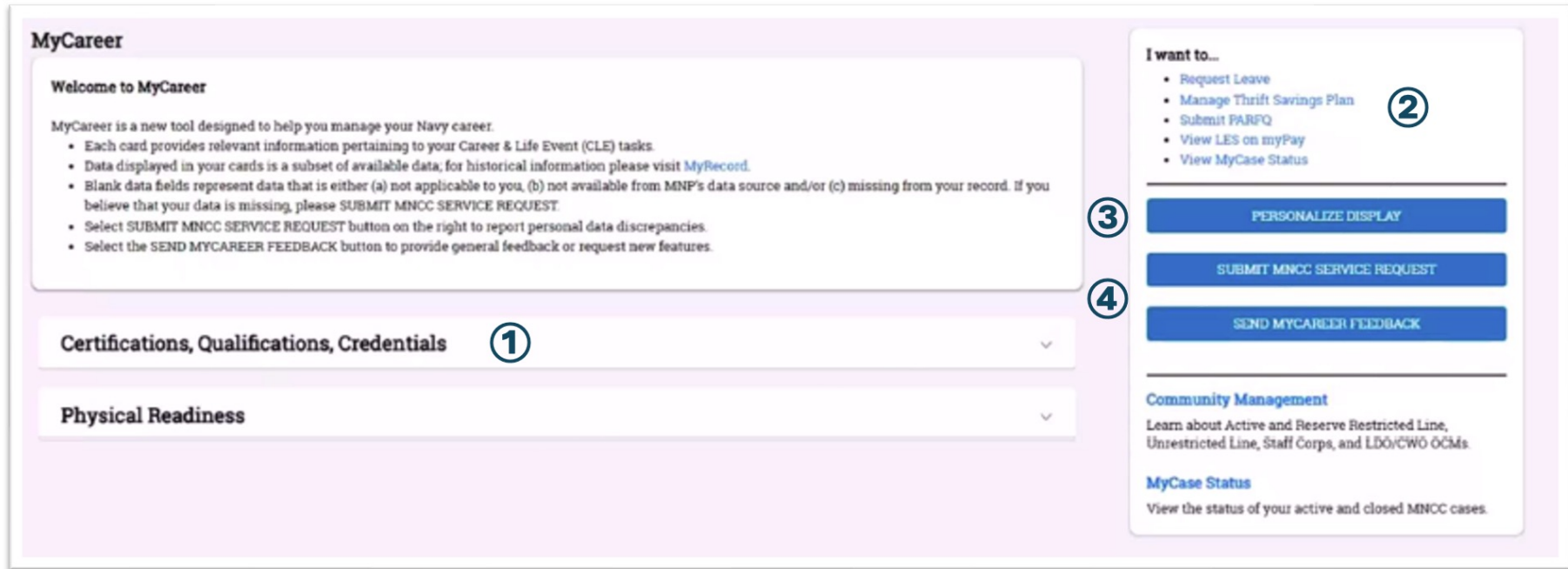
PFA Cycle 1-2024

01 Feb 2024 - 30 Nov 2024

The SLP provides each Sailor with a unique and customized dashboard once they have logged into MNP. Sailors can review personal and professional readiness information at a glance. It also shows a Sailor’s progress toward achieving training, education, and career objectives.

The snapshot view of the **① Sailor Profile** displays key information such as Unit Identification Code (UIC), Command, Projected Rotation Date, and more. Next to the profile is a display of **② Important Dates** relevant to a Sailor’s career. At the top right corner of the screen Sailors can find search, navigation, and account information.

Beneath the Sailor Profile, users can find **③ tiles** with details about promotion and advancement, physical readiness, and other important and relevant personnel record information. At the bottom of the page, users can find links to access the new MNCC Service Request Status and MyCareer pages.



**MyCareer**

**Welcome to MyCareer**

MyCareer is a new tool designed to help you manage your Navy career.

- Each card provides relevant information pertaining to your Career & Life Event (CLE) tasks.
- Data displayed in your cards is a subset of available data; for historical information please visit [MyRecord](#).
- Blank data fields represent data that is either (a) not applicable to you, (b) not available from MNP's data source and/or (c) missing from your record. If you believe that your data is missing, please [SUBMIT MNCC SERVICE REQUEST](#).
- Select [SUBMIT MNCC SERVICE REQUEST](#) button on the right to report personal data discrepancies.
- Select the [SEND MYCAREER FEEDBACK](#) button to provide general feedback or request new features.

**Certifications, Qualifications, Credentials** ①

**Physical Readiness**

**I want to...**

- [Request Leave](#)
- [Manage Thrift Savings Plan](#) ②
- [Submit PARFQ](#)
- [View LES on myPay](#)
- [View MyCase Status](#)

③ **PERSONALIZE DISPLAY**

④ **SUBMIT MNCC SERVICE REQUEST**

**SEND MYCAREER FEEDBACK**

**Community Management**

Learn about Active and Reserve Restricted Line, Unrestricted Line, Staff Corps, and LDO/CWO OCMs.

**MyCase Status**

View the status of your active and closed MNCC cases.

Accessible via the homepage or navigation bar and unique to each Sailor, the MyCareer page allows Sailors to review their career data in a customizable, ① **widget-based display**. MyCareer also comes with its own set of ② **resources**, detailing activities and information to help Sailors understand and act on their personal data. MyCareer allows Sailors to organize widgets to be most helpful to them. Sailors can click the ③ **Personalize Display** button, and then select, hide, and reorder their widgets.

Sailors can report data issues, give general feedback, or request additional features using the ④ **Send MyCareer Feedback** and **Submit MNCC Service Request** tools. Users can track their MNCC Service Requests on the MNCC Service Request Status page.

## Updated/New Widgets

- Certifications, Qualifications, Credentials
- College Education & Degrees
- Designations & Classifications
- Leave
- Medical & Dental Readiness
- Performance Evaluation
- Personal Awards
- Personnel Records
- Physical Readiness
- Training

# MNCC Service Request Status



MyNavy HR IT Solutions | MNP Quick Tour

Request Type	Status	Problem	Created
MILPAY	Closed-Complete (Closed)	Career Sea Pay Premium (CSPP)	06/15/2023
Travel	Closed-Complete (Closed)	PCS Travel (Separations and ADSW)	09/22/2022
Activity Gains	Closed-Complete (Closed)	Receipts	09/22/2022
MILPAY	Closed-Complete (Closed)	Basic Allowance for Housing (BAH)	09/19/2022
NAVPTO_Transportation	Closed-Error (Closed)	Passenger Reservation Request (PRR)	07/18/2022

Users can track MNCC support tickets and transactional functions, such as electronic personnel action requests (ePAR) submissions, using MNCC Service Request Status. This feature makes HR processes more convenient and transparent by displaying information on every case associated with a particular DoD ID.



Summer 2025

[my.navy.mil](https://my.navy.mil)