



# MyNavy Portal

# Sailor Landing Page / MyCareer

# Navigation Overview



This is a product of the MyNavy Portal (MNP) Team.  
Please address comments and feedback via email to [mpnwebmaster.fct@navy.mil](mailto:mpnwebmaster.fct@navy.mil)  
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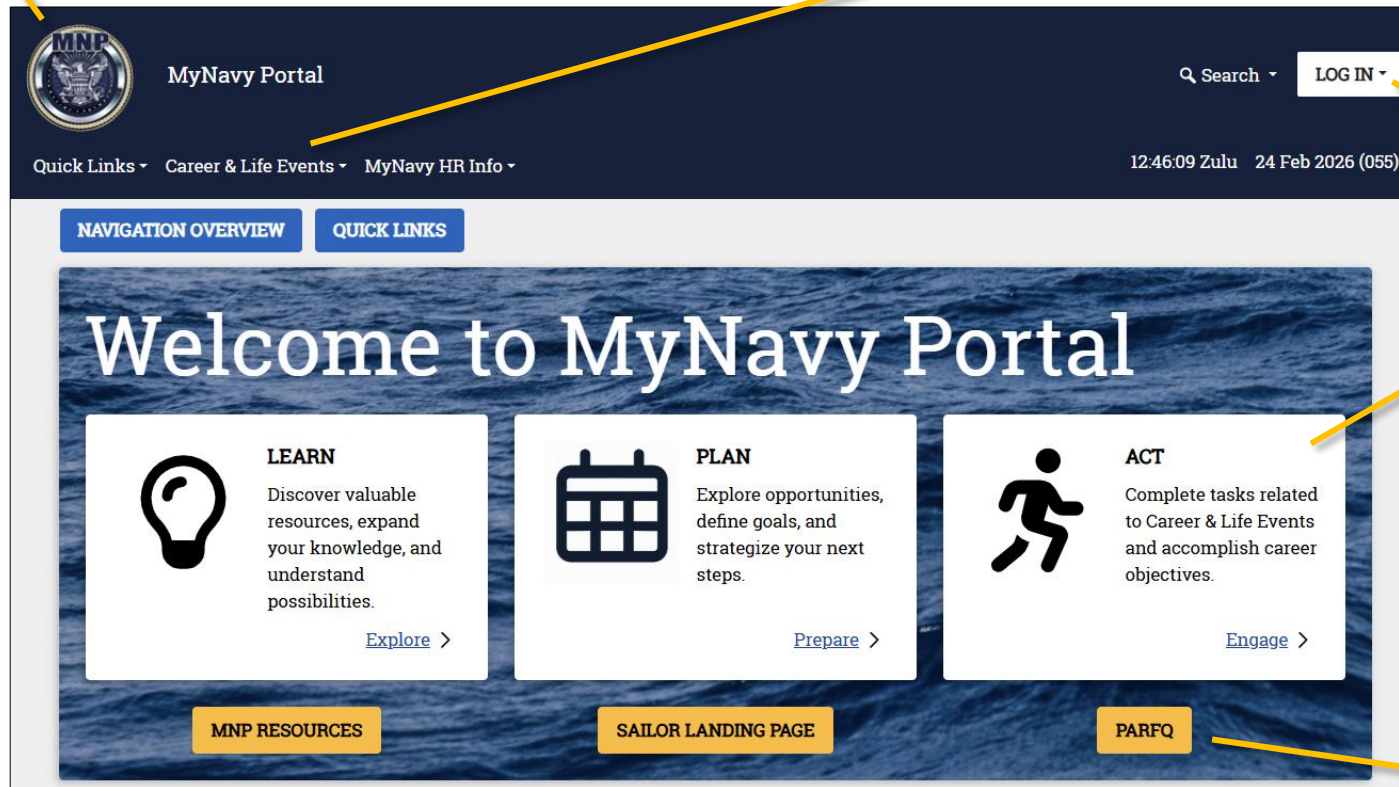
**NAVIGATION OVERVIEW – MyNavy Portal Homepage**

**MyNavy Portal Logo**

Select the MNP logo from anywhere within the portal to return to the MNP homepage.

**Career & Life Events**

View the 11 categories of Career & Life Events (CLEs) experienced by Sailors and their families throughout the Navy career continuum. Each CLE contains an overview, informational content, references, and access to transactional systems (NSIPS and MyNavy Assignment, for example).



**Login**

Log in (CAC or CAC-free) to view personalized tools and data.

**LEARN, PLAN, ACT**

The LEARN, PLAN, and ACT cards provide links through which all users may *Explore*, *Prepare*, and *Engage* knowledge, tools, and tasks throughout the Navy career continuum.

**Call to Action Buttons**

Across the portal, yellow buttons lead to actionable information and interactive tools.

## | SAILOR LANDING PAGE / MYCAREER – What is it?

- **Sailor Landing Page/MyCareer** is a career management tool for officer and enlisted.
- What is the benefit for Sailors?
  - **Sailor Landing Page (SLP)** and **MyCareer** display your personal and professional readiness as defined by the Navy.
  - **SLP/MyCareer** helps you establish career goals and achieve milestones (Learn, Plan, Act).
  - Provides valuable information, resources, and career management support.



### **Sailor Landing Page**

Sailor Landing Page/MyCareer supports Sailor careers only. Other military personnel, government civilians, and government contractors will not find personnel (HR) information in these pages.

**First Time Users**

Sailor Landing Page/MyCareer supports Sailor careers only. Other military personnel, government civilians, and government contractors will not find personnel (HR) information on these pages.

Sailors: While you navigate Sailor Landing Page and MyCareer, please be patient as the system periodically calls the Authoritative Data Environment for your data. Following the initial data load, your information should be available whenever you log in.

[CONTINUE](#)

**Sailor Profile Data**  
Find a summary of commonly referenced data that defines who you are as a Sailor.

**Tool Tips**  
View amplifying information.

**Career & Life Event Cards**  
View milestone dates for Navy Performance Evaluation and Physical Readiness programs. Link directly to Performance and Physical Readiness widgets on the MyCareer page.

### Sailor Landing Page

Welcome Oliver H Perry11

UIC/CMD	
PRD	
Paygrade	E6
Rank	PO1
Date Of Rank (DOR)	16 Mar 2023
Rate	AWF1
Time In Rate (TIR) Eligibility Date	
EAOS/EOS Hard Date	AN/SYQ-27 NAVAL FIRE CONTROL SYSTEM (NFCS) PHASE I FIRE CONTROL (FC) TECHNICIAN
Primary NEC	
Secondary NEC	V30A
Warfare Specialties	Enlisted Surface (ESWS)

**Performance Eval**

E6 Midterm Counseling: MAY

E6 Annual EVAL/FITREP: NOV

**Physical Readiness**

PFA Cycle: 1-2024

01 Feb 2023 - 30 Nov 2023

[MNCC Service Request Status](#)

View status of your MNCC service requests.

[Leadership Calendar](#)

Monitor upcoming career activities. Review leadership principles and historical events.

**I want to...**

- Review OMPF-My Record and ESR
- Manage Thrift Savings Plan
- View LES on myPay
- View MNCC Service Request Status

[VIEW MYCAREER](#)

[SUBMIT MNCC SERVICE REQUEST](#)

**Important Dates**

Next Military Pay Date:

**15 Jun 2024**  
E4 Evals Due. Visit [MyNavy HR Performance Evaluation](#) site.

**24 Jun 2024**  
[Active E7](#) Selection Board Convenes.

**30 Jun 2024**  
Recommend: Complete annual [Personnel Records Review](#) of OMPF and ESR.

**15 Jul 2024**  
E1, E2, E3 Evals Due.

**I want to...**  
View resources supporting Sailor career management.

**View MyCareer**  
Proceed to your personal MyCareer page.

**Important Dates**  
View a quarterly timeline of career activities and milestones.



# SLP/MYCAREER – MyCareer Overview Page

## MyCareer

### Welcome to MyCareer

MyCareer is a new tool designed to help you manage your Navy career.

- Each card provides relevant information pertaining to your Career & Life Event (CLE) tasks.
- Data displayed in your cards is a subset of available data; for historical information please visit [MyRecord](#).
- Blank data fields represent data that is any combination of the following:
  - Not applicable to you
  - Not found in your record
  - Not available from MNP's data source
- If you believe your data is missing, select the SUBMIT MNCC SERVICE REQUEST button in the "I want to..." section on the right to report discrepancies.

We welcome and value your comments. Select the orange circle with three vertical dots in the bottom right corner of the page, then select the yellow circle with the thumbs up icon. Every week, your feedback is reviewed and considered for future action.

### MyCareer - First Time Setup

**IMPORTANT!** If this is your first time visiting MyCareer, you must set up your personalized display of Career & Life Event (CLE) data and content.

- Select the PERSONALIZE DISPLAY button in the "I want to..." section on the right.
- Use the tool to personalize and sort your view.
- Include all available widgets to see the information and resources provided to support your career management.
- Please be patient as the system calls the Authoritative Data Environment (ADE) for your data.

### I want to

- [Review LaDR / OaRS](#)
- [View MNP MyRecord](#)
- [View MNCC Service Request Status](#)

VIEW SLP OVERVIEW

PERSONALIZE MY DISPLAY

EXPORT SLP/MYCAREER

SUBMIT MNCC SERVICE REQUEST

### I want to...

Access resources supporting your Career & Life Event tasks (tailored to enlisted or officer views).

### Personalize My Display

Select and order widgets as desired.

### Submit MNCC Service Request

Report data discrepancies and request updates to your HR data.

### First Time Setup

Review guidance for personalizing your display. There are 13 "widgets" available today.

SLP/MY CAREER – Personalize Your MyCareer Display

### MyCareer

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#### I want to

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- [View MNP MyRecord](#)
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VIEW SLP OVERVIEW

**PERSONALIZE MY DISPLAY**

EXPORT SLP/MY CAREER

SUBMIT MNCC SERVICE REQUEST

Assignment

Performance Evaluation

Certifications, Qualifications, Credentials

Medical & Dental Readiness

### Personalize My Display

You can customize MyCareer to match your goals by choosing which cards you show and hide. Use the CTRL key to select multiple cards.

NOTE: If you have arrived here from the Sailor Landing Page, then the Career & Life Event Preview card you're looking for is currently hidden. We recommend that your initial setup show all cards.

#### Hidden

- Advancement Readiness
- College Education & Degrees
- Designations & Classifications**
- Leave
- Personal Awards
- Personnel Records
- Physical Readiness
- Security Clearance
- Training

#### Shown

- Assignment
- Performance Evaluation
- Certifications, Qualifications, Credentials
- Medical & Dental Readiness**

Personalize My Display

You may select and order widgets as desired.

UNDO CHANGES

CANCEL SAVE

**Widgets** display data you should monitor closely. Use information provided to report discrepancies via the **Submit MNCC Service Request** feature (button on the “I want to...” card).

### Designations & Classifications

**Warfare Specialty:** Enlisted Surface (ESWS)

**Primary NEC:** 740A - MISSION DISTRIBUTION SYSTEM (MDS) OPERATOR

**Secondary NEC:** V30A - AN/SYQ-27 NAVAL FIRE CONTROL SYSTEM (NFCS) PHASE I FIRE CONTROL (FC) TECHNICIAN

**How do I change or correct an NEC code?**

To request a change or correction to your NEC, complete and submit NAVPERS 1221/6 form. Reference MILPERSMAN 121-021, Navy Enlisted Classification (NEC) Code Award and Removal Procedures, for policy guidance. NAVPERS forms and MILPERSMAN articles are found in the MyNavy HR Reference Library at <https://www.mynavyhr.navy.mil/References/>

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**Recommended Actions**

- [Complete Personnel Qualification Standards \(PQS\)](#)
- [Review Learning and Development Roadmap \(LaDR\)](#)
- [Review Navy Enlisted Classifications \(NECs\) Manual](#)
- [Search CANTRAC for training course schedules resulting in your desired NEC](#)
- [Visit MyRecord for historical data](#)

**Useful Resources**

- [Training, Education, Qualifications Overview](#)
- [Training, Education, Qualifications FAQs](#)

**How is an NEC awarded?**

An NEC is commonly earned through satisfactory completion of an applicable Navy training course, on-the-job training, job qualification requirements, and Personnel Qualification Standards. Your LaDR identifies recommended NECs by rating and paygrade.

**Widgets** provide recommended actions and useful resources to facilitate task completion.

**Widgets** contain actionable information supporting your career milestones and tasks.

### Physical Readiness

PFA CYCLE: 15 Mar - 15 Sep 2021

Disclaimer: These dates are from the Physical Readiness Information Management System (PRIMS) and may be different from dates you might see for Medical & Dental Readiness. Once PRIMS updates, any differences should be resolved.

Status	Description	Date
⚠	PHA Due Date	01 Jul 2025
✓	PDHA Due Date	01 Aug 2026
✓	PDHRA Due Date	01 Aug 2027
✓	PARFQ Completed Date	05 Apr 2021

**How is Physical Readiness determined?**

The Navy Physical Fitness Assessment (PFA) consists of a medical screening, Body Composition Assessment (BCA), and Physical Readiness Test (PRT).

[VIEW PRIMS DASHBOARD](#)

**Recommended Actions**

- [Complete Periodic Health Assessment \(PHA\)](#)
- [Review PRIMS on MNP](#)
- [Submit Physical Activity Risk Factor Questionnaire \(PARFQ\)](#)

**Useful Resources**

- [Performance Overview](#)
- [MyNavy HR Physical Readiness](#)
- [Official Navy PFA mobile app](#)
- [PFA Calculator](#)
- [Physical Readiness FAQs](#)

Examples are provided for illustration purposes and do not reflect real Sailor data.

SLP/MYCAREER – Submit MNCC Service Request

### Welcome to MyCareer

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- Blank data fields represent data that is any of the following:
  - Not applicable to you
  - Not found in your record
  - Not available from MNP's data source
- If you believe your data is missing, select the "I want to..." section on the right to report a missing data item.

We welcome and value your comments. Select the "I want to..." section in the bottom right corner of the page, then select the year. Each week, your feedback is reviewed and considered for future updates.

### Physical Readiness

### Assignment

Projected Rotation Date (PRD): Oct 2024

UIC: 22992

Command Name: USS BULKELEY

#### Submit MNCC Service Request

You may request pay, personnel and career support from MyNavy Career Center (MNCC) using this form.

Using the buttons below, you can CAPTURE SCREENSHOT and UPLOAD DOCUMENTS.

The MNCC Human Resources Service Center is available 24/7 and will respond as soon as possible. Visit the [MNCC Service Request Status](#) page to monitor your requests.

Name:

Email:

DoDID:

UIC:

Phone Number \*

Alternate email

Select Request/Inquiry Type \*

Select Feedback Type \*

Select Request/Inquiry Type \*

Select Feedback Type \*

Select Feedback Type \*

Correct Data Error

Update Data Display

Attach any document necessary to substantiate your change request. The total size cannot exceed 10MB, including the screenshot.

UPLOAD DOCUMENTS

CAPTURE SCREENSHOT

**List of Uploaded Documents**

No documents uploaded

BACK

SUBMIT

Select **Submit MNCC Service Request** button in the "I want to..." card to correct or update your data. Upload key supporting documents as necessary to substantiate your request.

Examples are provided for illustration purposes and do not reflect real Sailor data.

# The MNP team welcomes all user feedback!

## Floating Action Button

Hover over the orange button (bottom right-hand corner of every page) to access MNP help, support, and feedback options.



## Feedback

Submit page-specific feedback directly to the MNP team.

### Page Feedback

Your feedback is important to us! Please select a feedback category and share your thoughts below. If you are experiencing technical difficulties, please submit an MNP Technical Request.

**Name \***

**Email Address \***

**Feedback Category \***

Feature Request

Select a Feedback Category

- Accessibility and Usability
- Bravo Zulu
- Feature Request**
- Accuracy and Clarity
- Navigation and Site Structure
- Other

Please describe the impact this feature would have on you and your tasks

[Privacy Policy](#)